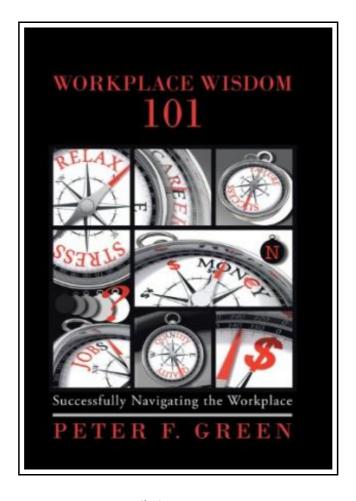
Workplace Wisdom 101: Successfully Navigating the Workplace



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Reviews

Complete information for publication fans. Better then never, though i am quite late in start reading this one. Its been written in an extremely straightforward way in fact it is just soon after i finished reading this ebook in which basically altered me, change the way i believe.

(Ellie Stark)

WORKPLACE WISDOM 101: SUCCESSFULLY NAVIGATING THE WORKPLACE



iUniverse. Hardcover. Book Condition: New. Hardcover. 272 pages. Dimensions: 9.0in. x 6.0in. x 0.8in.Navigating your way up the corporate ladder doesnt happen by accident. You need to maintain the right attitude, develop the right skills, and work hard to succeed. Author Peter F. Green, who has spent four decades in the manufacturing industry, walks you through the day-to-day moves that can help you stand out, win respect, and reap rewards at the workplace. In this guidebook to career success, you can discover how to develop the hard and soft skills that employers value the most. Hard skills are learnable skills you bring to your job, such as educational credentials, licenses, and technical knowledge, while soft skills are more innate qualities, originating in your heart, soul, or spirit. The strategies youll learn include how to bypass the trial-and-error approach to advancement, dress and behave in ways that fit your workplace culture, steer clear of the dangers posed by social media, and boost communication and networking skills. No matter how long youve been in the workforce, Workplace Wisdom 101 can help you be better equipped to work your way up the corporate ladder and achieve your goals. This item ships from multiple locations. Your book may arrive from Roseburg,OR, La Vergne,TN. Hardcover.



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